

# OSPA | Agenda & Minutes

Meeting Date & Time: 6.22.19 9:00 – 4pm Meeting Location:  
UCO Education  
Building Room 203

Meeting Called By: Jose Hernandez Type of Meeting: Board Recorder: Kathryn Moore,  
Lauren Gill

Meeting Attendees: Kathy Quick, Brandon Harrower, Jackie Johns, Kara McCullah, Cecile Farrell, Erika Olinger, Cade Brownell, Jose Hernandez, Kathryn Moore, Sara Rich, Lauren Gill, Michael Wilson

## AGENDA TOPICS

### Scheduled Time

Call to Order/ Quorum/ Sign In <ul style="list-style-type: none"><li>• Jose called the meeting to order</li><li>• Quorum is present</li><li>• Erika moved to pilot “consent agenda” format. The motion passed unanimously to continue the meeting using “consent agenda” format - motions pass unless voiced objections/discussion (piloting)</li></ul>	9:00
Introductions of Members and Guests	9:00 – 9:30

Passing of the guard-Sara Rich

Vision for the 2019-2020 School Year

- Continue with advocacy that we have in progress this year
- Advocating for our caseloads, raises, promoting awareness of our profession

Will to govern well “take-aways”-Sara Rich

- Written by organizational consultant
- How to run meetings effectively and represent members well
- Delegating micro-tasks to better engage membership (ex: member expressed interest in dyslexia advocacy, they could be encouraged to share how they are getting involved)
- Documenting and revising policies as needed to streamline procedures

Announcement of New Elected OSPA Executive Board Officers & President Co-Chair/Chair Appointments

2019-2020 Elected Officers

Past-President: Sara Rich

President: Jose Hernandez

President-Elect: Jose Hernandez

Secretary: Lauren Gill

Treasurer: Kara McCullah

Central Region Representative: Cecile Farrell

Eastern Region Representative: Jackie Johns

Western Region Representative: Michael Wilson

NASP Delegate: Erika Olinger

2019-2020 President Appointed Positions

Operations Committee Co-Chairs: Cade Brownell and Trisha Goga

Communications Co-Chair: Brit'ny Stein and Kathryn Moore

Professional Development: Jose Hernandez and Sara Rich

Advocacy Co-Chairs: Kathy Quick and Kara McCullah

Website Ad-Hoc Committee: Brandon Harrower

2019-2020 University/Student Representatives

East Central University: Cathy Roring (Faculty)

Oklahoma State University: Brian Poncy (Faculty) and Jonathon Shasteen (student)

SWOSU: Robin Sobansky (faculty)

University of Central Oklahoma: Scott Singleton (Faculty),

<p>Approval of Executive Board Meeting Minutes (3-7-2019) Minutes were approved by consent agreement (no discussion prompted)</p>	<p>9:30</p>
<p>2019-2020 OSPA Schedule</p> <ul style="list-style-type: none"> <li>• Future Board Meetings: <ul style="list-style-type: none"> <li>○ August (virtual) – 8/17/19, 10 am – 12 pm</li> <li>○ October – 10/24/19, 6 pm – 8 pm, in OKC</li> <li>○ January (virtual) – 1/11/20, 10 am – 12 pm</li> <li>○ March – Tentatively 3/26/20, 6 pm – 8 pm, in Tulsa</li> </ul> </li> <li>• Conferences <ul style="list-style-type: none"> <li>○ <b>Fall Conference – 10/25/2019</b> <ul style="list-style-type: none"> <li>▪ <b>Metro Tech Spring Lake Conference</b></li> <li>▪ <b>Topic: Contemporary Issues and Best Practices in School Psychology</b></li> <li>▪ <b>Speakers:</b> <ul style="list-style-type: none"> <li>• <b>Anthony Kibble:</b> homelessness</li> <li>• <b>Ryan McGill &amp; friend:</b> cognitive profile analysis; has spoken on School Psyched podcast; psychometric perspective on limited treatment utility of IQ</li> <li>• <b>Jackie Johns &amp; counselor:</b> evidence-based threat assessments</li> <li>• <b>Felicia Castro:</b> OSU grad; impact of student diversity on evaluations – ELL, racial biases</li> <li>• <b>Pearson:</b> dyslexia from a psychometric perspective</li> <li>• <b>Lee Harris:</b> EdPlan and how to complete SLD sections in a legally defensible manner</li> <li>• <b>Bradley Mason:</b> Teaching social skills through group play setting</li> </ul> </li> <li>▪ <b>Keynote: Lisa Kelly-Vance: Early Childhood Mental Health and Prevention</b></li> <li>▪ Interest being expressed by SPED directors and other professionals</li> </ul> </li> <li>○ <b>Spring Conference – Tentatively 3/27/2020, Tulsa</b> <ul style="list-style-type: none"> <li>▪ <b>Topic: Safe &amp; Healthy Schools</b></li> <li>▪ Side Note: OSDE recently developed Safe Schools Department</li> </ul> </li> <li>○ FYI, NASP 2020 is in Baltimore, 2/18 - 2/21</li> </ul> </li> <li>• Legislative Day</li> </ul>	<p>9:30 – 10:00</p>

<p><a href="#">Operations Overview</a>, Officer Commitments and responsibilities– Erika Olinger Erika encouraged all members to review <a href="#">Constitution</a>, <a href="#">Bylaws</a>, and <a href="#">Operations Handbook</a></p> <p><a href="#">Robert's Rules Overview</a> – Erika Olinger</p> <ul style="list-style-type: none"> <li>• (Practice) Point of Order: Jose’s appointment of committee chairs</li> </ul> <p><a href="#">NASP Overview and Report</a> – Erika Olinger (NASP Delegate)</p> <p>Read NASP In-Brief</p> <ul style="list-style-type: none"> <li>• Erika mentioned number of OSPA members versus number of NASP members, NASP numbers are higher, usually 100-150~ OSPA members and 250~ Oklahoma NASP members.</li> </ul> <p>Using Dropbox - Sara Rich</p> <ul style="list-style-type: none"> <li>• All editing can be completed online, or you can download Dropbox to your computer (<a href="#">instructions</a> under OSPA Organization Documents on Dropbox)</li> <li>• <a href="#">Dropbox Folder Organization flowchart</a> is available in the OSPA Organization Documents folder to provide guidance on where to save documents; try to keep all OSPA documents on the Dropbox, not your personal computer, for accessibility</li> </ul>	<p>10:00 – 10:45am</p>
<p>Lunch + Team Building/Fun Activity 11-12:30pm: Activity 12:45-2pm: Lunch at UCO</p>	<p>11:00- 2:00pm</p>
<p>Finish any tasks above and Announcements by Officers and Committee Chairs (See Below &amp; Attached Reports)</p>	<p>2:00-3:00pm</p>
<p>Committee Work Action Planning – Utilize Template</p> <ul style="list-style-type: none"> <li>• Set committee goals and personal goals. Set dates for action plan.</li> </ul> <p>Committees complete an <a href="#">action plan</a>.</p> <p>Take Board Member Pictures during this time</p>	<p>3:00pm- 3:30pm</p>
<p>Old Business</p> <ol style="list-style-type: none"> <li>1. PPI – Jose will not be attending this year.</li> </ol>	<p>3:30-3:32pm</p>

<p>New Business</p> <ul style="list-style-type: none"> <li>• Topic for Spring conference and ideas- Safe and Healthy Schools?</li> <li>• State Credentialing (Sara Rich)</li> <li>• Developing CEUs for different organizations</li> <li>• Delegate the following activities: <ul style="list-style-type: none"> <li>○ Contact Test Publishers to see if they would like a booth or donate a test kit</li> <li>○ Make arrangements with sponsor hotels around the area to see if we can block off rooms at a discount rate.</li> <li>○ Choose and contact a charity to sponsor (Homeless Aliance, True Dads, YWCA, etc.)</li> <li>○ Someone pick up name tags, gift raffles, and be responsible for ballots/announcements.</li> <li>○ <b>Need to submit payment to conference venue (checks are accepted).</b></li> </ul> </li> <li>• Student Reps: Develop a calendar of events that includes birthdays, conferences, activities/events that relate to our profession (ODMHSAS, Autism Awareness, Down Syndrome, Special Olympics, etc.), and any other important dates. We can create a shared calendar via google to send out to board members.</li> <li>• Update contact information for members</li> </ul>	<p>3:30-4:00pm</p>
<p>Adjourn</p>	<p>4:00pm</p>

## Committee and Officer Reports

<i>President</i>	• <b>Accomplishment(s):</b>
	• <b>Work Item(s):</b>
	<b>Meeting Notes:</b>
<i>President-Elect</i>	<b>Accomplishment(s):</b>
	<b>Work Item(s):</b> •
	<b>Meeting Notes:</b> •
<i>Past President</i>	<b>Accomplishment(s):</b> Capitol day with OSHA
	<b>Work Item(s):</b>
	<b>Meeting Notes:</b>
<i>Secretary</i>	Accomplishment(s): Notes, Uploaded approved notes to website
	Work Item(s): Notes
	<b>Meeting Notes:</b>
<i>Treasurer</i>	Accomplishment(s): (see <a href="#">report</a> in Dropbox)
	Work Item(s):
	<b>Meeting Notes:</b>
<i>Central Region</i>	Accomplishment(s):
	Work Item(s): Passing off organization of Central Region members to new Central rep
	<b>Meeting Notes:</b> •
<i>Eastern Region</i>	Accomplishment(s):
	Work Item(s):
	<b>Meeting Notes:</b>
<i>Western Region</i>	Accomplishment(s): I was able to meet with school psychologists in this area and discuss their main concerns and ways that OSPA can support them.
	Work Item(s):
	<b>Meeting Notes:</b>

<i>NASP Delegate</i>	Accomplishment(s):
	Work Item(s):
	Meeting Notes:
<i>University Representatives</i>	Accomplishment(s):
	Work Item(s):
	Meeting Notes:
<i>Student Representatives</i>	Accomplishment(s):
	Work Item(s):
	Meeting Notes: •
<i>Communications Committee</i>	Accomplishment(s): - Purchased bags for ASHA/OSPA day at the capitol - Attended ASHA/OSPA day at the capitol
	Work Item(s): •
	Meeting Notes:
<i>Operations Committee</i>	Accomplishment(s): Storage unit moved, inventory completed for '18-'19, multiple conference award nominees and recipients, board elections went well - We were able to successfully move up the election timeline from previous years.
	Work Item(s): • Meeting to discuss revisions of Operations Handbook – TBD • Meeting at the storage unit for inventory check – TBD
	Meeting Notes:
<i>Professional Advocacy Committee</i>	Accomplishment(s): • <del>Monitored proposed legislation; contacted legislators as appropriate</del> • <del>Participating on SDE Workgroup for revision of eligibility evaluation procedures</del> • <del>Likely that NASP Bonus will be funded another year although legislation to make it a permanent line item did not pass out of committee.</del>

	<p>Work Item(s):</p> <ul style="list-style-type: none"> <li>* Continue participation on SDE Workgroup for revision of eligibility evaluation procedures</li> <li>* Research SDE requirements for certification of School Psych vs Psychometrist</li> <li>* Consider advocating for revision of certification requirements to be more in line with NASP recommendations (refer to communication from NASP)</li> </ul>
	Meeting Notes:
<i>Professional Development Committee</i>	Accomplishment(s):
	<p>Work Item(s):</p> <ul style="list-style-type: none"> <li>•</li> </ul>
	Meeting Notes:
<i>Other</i>	Accomplishment(s):
	Work Item(s):
	<p>Meeting Notes:</p> <ul style="list-style-type: none"> <li>•</li> </ul>

Action Items	Strategic Goal (1-6 or NA)	Committee/Person Responsible	Timeline	Date Completed
List of Current Members to <a href="#">Dropbox</a>		Jose Hernandez	ASAP	
Thank you note to those who helped pass the stipend				
Submit payment to convention venue		Kara McCullah		
Hotels		Jackie		
Publishers		Brandon		
Choose and contact a charity		Lauren Gill: 405-415-8410.		
Pick up name tags, gift raffles, and responsible for ballots		Kathryn		



Other Notes/Discussions/Comments: