

**CONSTITUTION OF THE
OKLAHOMA SCHOOL PSYCHOLOGICAL ASSOCIATION**

Revised 1995, 2006, 2012

ARTICLE I: DEFINITION OF KEY TERMS

CONSTITUTION: The primary document of the Oklahoma School Psychological Association which serves as the basic charter to guarantee rights and powers of the members.

BYLAWS: The document which contains the policies, rules and guidelines used to conduct the affairs of the Association.

ASSOCIATION: The term which designates and refers to the **OKLAHOMA SCHOOL PSYCHOLOGICAL ASSOCIATION**.

ORGANIZATION. The term which is used interchangeably with the term Association which in each case refers to the **OKLAHOMA SCHOOL PSYCHOLOGICAL ASSOCIATION**.

ARTICLE II: NAME

The name of the organization shall be the **Oklahoma School Psychological Association (OSPA)**.

ARTICLE III: MISSION AND CORE VALUES

Section 1: Mission

The Oklahoma School Psychological Association serves its members by advancing the standard of the profession of school psychology and by providing opportunities for professional growth. We represent the membership by promoting the education, mental health, rights, and welfare of children and youth.

Section 2: Statement of Core Values

OSPA believes that comprehensive school psychological services are necessary for the mental health and educational needs of children and youth. We believe children need to experience success; we promote practices to ensure a safe and nurturing learning environment; we believe assessment practices should be linked to intervention; we believe the family is an essential partner in education; we promote ethical standards and best practices of the profession; we advocate for the rights and needs of children; we collaborate with related organizations and allied professionals; we promote an understanding and awareness of the profession; we respect and value the uniqueness of each child.

ARTICLE IV: LIMITATIONS AND DISSOLUTION

Section 1: Limitations

The Organization shall be a nonprofit, nonpartisan, and nonsectarian professional association organized exclusively for educational purposes. The Association shall use its funds only to accomplish the objectives and purposes specified in the Constitution and no part of said funds shall inure to, or be distributed to the members of the Association, except at the discretion of the Treasurer consistent with the duties of his/ her office and responsibilities.

Section 2: Dissolution

In the event of the dissolution of the Association, any funds remaining after the payment of all debts shall be distributed to one or more nonprofit organizations with goals similar to this one or to one or more regularly organized charitable, educational, scientific, or philanthropic organizations to be selected by the Executive Board.

ARTICLE V: MEMBERSHIP

Section 1: Membership Categories

- a. The Association shall have categories of membership as defined in the Bylaws.
- b. The Executive Board shall establish, define and eliminate categories of membership.
- c. Members shall have the right to vote and to hold office according to membership category.
- d. Members shall pay dues according to membership category.

Section 2: Severance of Membership

- a. Membership shall be terminated for nonpayment of dues.
- b. A member may be expelled from the Association for other cause, as outlined in the Bylaws.

ARTICLE VI: OFFICERS AND REGIONAL REPRESENTATIVES

Section 1: Officers

- a. The Officers of the Association shall be the President, the President-Elect, the Past President, Secretary, Treasurer, and Treasurer-Elect.
- b. The qualifications for holding office, terms of office, duties of officers, and procedures for the election of officers, the filling of vacancies, and the removal of officers from their elected posts shall be according to the Bylaws.

Section 2: Regional Representatives

- a. There shall be elected a Regional Representative for each region established by the Executive Board.
- b. The qualifications for holding office, terms of office, duties, and procedures of election, the filling of vacancies, and removal from office shall be according to the Bylaws.

ARTICLE VII: GOVERNMENT

Section 1: Bylaws

The Association shall be governed by policies set forth in the Bylaws. They shall be adopted initially by a majority of the membership voting and may be amended by the Executive Board.

Section 2: The Executive Board

- a. The Executive Board shall be responsible for the management of the Association as specified in the Bylaws.
- b. The Executive Board shall consist of the Officers, the Regional Representatives, the state Delegate to NASP and additional members as outlined in the Bylaws.
- c. Voting members of the Executive Board shall be the elected Officers and Regional Representatives and the state Delegate to NASP.

Section 3: Committees

- a. The Association shall have committees as outlined in the Bylaws.

Section 4: Operations Handbook

- a. An Operations Handbook shall be established and revised as needed by the Executive Board.
- b. The Executive Board shall set forth Association procedures. The General Membership shall set forth Association policies.

ARTICLE VIII: MEETINGS

Section 1: General Membership

- a. An annual business meeting of the Association shall be held at such time and place as determined by the Executive Board in accordance with the Bylaws. Other meetings may be held as deemed necessary by the Executive Board.
- b. A quorum shall consist of those members present or represented by proxy or mail or electronic vote.

Section 2: Executive Board

- a. The Executive Board shall meet at least four times each year and at other times as provided for in the Bylaws.
- b. A quorum shall consist of three Officers and two Regional Representatives.

ARTICLE IX: FINANCES

Section 1: Dues

- a. Dues shall be payable upon receipt of an annual dues statement in accordance with guidelines set forth in the Operations Handbook.
- b. The amount of dues shall be set by the Executive Board.

Section 2: Budget and Fiscal Year

- a. An annual budget shall be approved by the general membership prior to the beginning of the fiscal year in accordance with the Bylaws.
- b. The fiscal year shall be as stipulated in the Bylaws and shall coincide with the elective year for Officers and Regional Representatives.

Section 3: Expenditures

Upon adoption of the budget, all accounts shall be paid in accordance with the Bylaws.

Section 4: Debt

No member of this Association shall contract, or cause to be made in the name of the Association, any debt for any nature whatsoever without the specific and proper authorization of the Executive Board.

Section 5 : Examination of Records

An annual audit of the financial records of the Association shall be conducted by an ad hoc Auditing Committee.

Section 6: Salaried Personnel

Officers and Representatives shall not be salaried employees of the Association.

ARTICLE X: PARLIAMENTARY AUTHORITY

Section 1: Rules

The most recent revision of Robert's Rules of Order shall be followed in any question of procedure not covered by the Constitution, Bylaws, or Operations Handbook.

Section 2: Parliamentarian

The Parliamentarian shall be appointed by the President with the approval of the Executive Board. The Past President shall serve as advisor to the Parliamentarian in matters pertaining to the Constitution and Bylaws of the Association.

ARTICLE XI : AMENDMENT OF THE CONSTITUTION

An amendment or amendments may be proposed by any member of the Association according to procedures specified in the Bylaws.

ARTICLE XII: EFFECTIVE DATE

This Constitution shall become effective upon ratification by a majority of the general membership voting. This Constitution shall supersede all previous constitutions and amendments.